

**Auburn Municipal Civil Service**  
***Minutes –Monthly Meeting Monday, May 8, 2017 – 6:30pm***

Commissioner Gove called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll call. Present were Chairperson Diane Gove, Commissioner Jack Hardy, Commissioner Laurie Turo. Also present: Fire Chief Joseph Morabito, and CSEA President Jessica Corcoran.

Approve minutes of Regular Meeting April 10, 2017. Commissioner Hardy motioned to approve minutes. Commissioner Turo 2<sup>nd</sup>. Carried 3-0.

Old Business

- Discussion of Superintendent of Public Works and City Manager’s request to update job specifications for Automotive Mechanic, Building Maintenance Mechanic, Heavy Equipment Operator, Recreation Maintenance Worker, Senior Building Maintenance Mechanic, and Sign Maintenance Worker. – **Tabled**  
Not picked up.

New Business

- Approval of promotional Fire Chief #76-929 eligible list. Commissioner Hardy motioned to accept the eligible list expiring on May 8, 2019. Commissioner Turo 2<sup>nd</sup>. Carried 3-0.
- Approval of promotional Assistant Fire Chief #76-930 eligible list. Commissioner Turo motioned to accept the eligible list expiring on May 8, 2019. Commissioner Hardy 2<sup>nd</sup>. Carried 3-0.
- Discussion of offering decentralized Clerk exam. Tentative date of September 16, 2017 to be given at BOCES.
- Discussion of titles and experience required to be eligible for Planning Assistant exam. This exam will be offered as open competitive only.
- Employee Updates. No Discussion.
- Upcoming Schedule. Discussion.
- Motion to adjourn meeting by Commissioner Turo; 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0. Meeting adjourned 7:05 PM.

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Attest